

ROSEDALE SHOW TRADE STAND APPLICATION FORM 2025

Please complete as appropriate in BLOCK CAPITALS and return by post or email to the address at the end of this form.

NAME _____

TRADE NAME _____

ADDRESS _____

POSTCODE _____ TEL _____

EMAIL _____

I wish to apply for:

Trade space _____ feet @ £5 per foot frontage, (**minimum 10 feet**) standard depth 20ft. **NB** Any space for vehicles used as storage or for trading from must be included when booking, or they will not be permitted to remain on the show field.

Please note that if you are selling food, you must have the appropriate certificates. Any catering concession applications must be on the appropriate form.

THE SHOW WILL BE HELD ON SATURDAY 16TH AUGUST 2025

Description of goods to be sold _____

Please make payment by bacs to the following account, giving your name/company as reference so you can be identified.

Rosedale Show Committee

Sort Code 05-06-69

Account Number 36595870

Alternatively you may pay by cheque. I enclose cheque/postal order for £_____ to be made payable to 'Rosedale Show Committee'. **No payments on the day**

All applications **must** be accompanied by the appropriate payment. Application is not a guarantee of acceptance.

NB The overall size of the stand should include all tow bars, guy ropes, pegs and displays. The Society will not accept responsibility for mistakes made by applicants not allowing sufficient space for their exhibits/vehicles or for exhibits, property or equipment while on the showground.

Please return this application by **May 31st 2025** along with **risk assessment** and **proof of public liability insurance for a minimum of £5 million**, which must be up to date and cover the date of the show. If your public liability insurance is with Market Traders, we require a copy of **both sides** of your certificate.

This is a condition laid down by the owners of the field and bookings cannot be accepted without them.

Please note, a full list of products to be sold must be given. You will be asked to remove any goods not listed especially if there is a conflict of interest with another trader.

Number of vehicle passes required _____ (all vehicles must be accommodated within your pitch otherwise they must be removed to the public car park)

I/We have read the rules and information sheets of the show.

Signed _____ Date _____

By applying for a stand and signing this form I/we agree to abide by the Rosedale Society Show rules and state that this application represents a true and full description of goods to be sold.

Please return your completed form, payment, insurance and risk assessment to:

Lorrie Westwood

15 School Row

Rosedale

YO18 8RQ

Tel: 07855538390

email: rosedaleshowtradestands@gmail.com

Many thanks. We hope you have a safe and successful show.

Lorrie Westwood (Trade stands)

ROSEDALE AND DISTRICT AGRICULTURAL, HORTICULTURAL AND INDUSTRIAL SOCIETY

TRADE STAND/DEMONSTRATION, TENT RULES & INFORMATION 2025

INFORMATION

Trade stands must be in place and vehicles off site by 9.30am and must not be taken down before 5pm at the very earliest.

Please place all rubbish in the skips provided and leave your stand litter free.

Raffles and games of chance are NOT ALLOWED.

The Committee cannot be responsible for loss or damage to any trade stands or exhibits. In the interests of animal safety, balloons, bb, cap guns, bangers, stink bombs etc are NOT ALLOWED TO BE DISPLAYED OR SOLD.

All stallholders must have £5 MILLION public liability insurance (copy to be sent with application). A fully completed risk assessment form is also to be supplied by traders.

Health and safety regulations

All exhibitors, retailers, caterers & such like are advised to be fully aware of their responsibilities under the health & safety act 1974. These include the general standard of safety required and cover the regulations concerning:

Liquid petroleum gas

Any full or empty cylinder not in current use must be kept in a proper store and not on the stand, exhibit or caterer's kitchen.

Gas appliances must have been recently examined and tested by a competent person and labelled to indicate name and date of examination.

HSE guidance note CS4 'Keeping of LPG in cylinders & similar containers' & CS6 'storage & use of LPG on sites'.

Electricity

Anyone who provides electrical equipment for their own or anyone else's use must arrange for it to be inspected & tested by qualified electricians and labelled accordingly. See HSE guidance note PM32 'Safe use of portable electric apparatus'. Apparatus must be connected to the supply through an RDC of 30 ma sensitivity. All cables laid above ground must be protected and clearly identifiable to the public.

Fire precautions

All exits and entrances must be kept clear to permit exit/entry of fire/emergency vehicles.

Emergencies

Police, medical & veterinary services are available on the show field at all times. Any incidents must be reported immediately to the safety officer of the show

ROSEDALE SHOW SATURDAY 16TH AUGUST 2025

To all Traders and Exhibition Coordinators

RISK ASSESSMENT RETURN

***** This form must be returned with your application to book a unit space**

As part of the Rosedale Show Health and Safety Policy, you are required to demonstrate that the activities and services you provide the Show meet standards which ensure the safety of all persons attending including staff from your own organisation.

Defined below are the minimum Risk Assessment issues you are required to address. Failure to meet these standards will result in your unit not being allowed to operate at the Show.

1. Your trading/display unit, including extensions/awnings must be placed totally within the allotted area designated by 9.30am on the morning of the Show and, unless organisers deem so, not be removed before 5pm. All towing/support vehicles must be removed to the free parking field immediately after unloading. They may return for reloading after 5pm.
2. If your unit is designed to be secured to the ground, you must ensure that it is capable of withstanding extremes of inclement weather including strong winds and heavy rain. Any stays/supports must not impede access or create a danger to the public.
3. Catering units in particular must be made level and stable to ensure items such as cooking fats and hot water will not spill and cause injury to staff and the public. Where required, staff will also be trained in food preparation, use of chemicals and fire control, including the use of appropriate extinguishers, which must be available with the unit.
4. All chemicals, generators/power units deemed to be a danger to the public, (particularly children and animals), must be isolated by barriers or placed in secure storage. Any electrical, mechanical or chemical elements must also meet present day standards as applied by national safety bodies and for which unit operatives/owners will hold appropriate certification.

The acceptance of your unit or units at the Show will not be possible if you cannot meet the above criteria and/or you can offer additional/alternative proof of a risk assessment already applied to your unit and its operation and duly attached.

I duly confirm my unit meets the Risk Assessment criteria as described in the above text.

Signed _____ Print Name _____

Name of Organisation and type of unit _____

Address and telephone number _____
